

CWC POLICY COMMITTEE
MINUTES
OCTOBER 4, 2016

Present: James Eisel, Robert Pelham, Michael Triolo, Alan Rosa, Michael Meyer (NYCDEP), Berndt Leifeld, Tina Mole, Thomas Snow (NYSDEC), Mark McCarthy

Excused: Michael Brandow

Others Present: Tim Cox (CWC), Jim Martin (CWC), Diane Galusha (CWC), John Mathiesen (CWC) Wayne Marshfield, Martin Donnelly, Rich Parete, Tom Hynes, Dean Frazier (Delaware County Watershed Affairs), Molly Oliver (Delaware County Watershed Affairs), Bruce Dolph (Coalition of Watershed Towns), Alicia Terry (Schoharie County Planning)

I. Call to Order at 10:59 am

II. September 6, 2016 Minutes unanimously approved upon motion of Mark McCarthy and second by Michael Triolo

III. CWC Building Update

Tim Cox stated that CWC had received five responses to the RFP for design and engineering services for the new headquarters building. Two attorneys from Whiteman, Osterman, and Hanna along with Michael Triolo, Tim Cox, and John Mathiesen from CWC interviewed three firms. Michael Triolo explained that one firm had focus on creative architecture, one firm on engineering, and a third was between the two. No decision has been made. Tim explained that he hoped to come to the Committee next month with a recommendation.

Jim Eisel asked about the status of roof repair. John Mathiesen responded that in addition to bubbles on portion of the roof, the manufacturer representative noted that 3 inch wide tape was used on the seams, not 6 inch wide tape as specified by the manufacturer. John continued that the roofer will be back to replace the tape at no cost to CWC, and look to correct any remaining issues. John added that they have not been paid yet, and the roofer told him they didn't expect to be paid until the problems were addressed.

III. Start times of CWC Board meeting

Jim Eisel stated that he asked this item be included on the agenda to discuss moving the Board meeting to 12:00 pm or as soon as committee meetings are done, whichever is later. Michael Triolo responded that all directors are paid for their attendance at meetings, and part of their duties is to pay attention. Michael noted that other boards he has served on directors do not pay attention.

Tim Cox explained that the Open Meetings Law would allow the Board meeting to start at 12 pm or soon thereafter. He cautioned that if Board meetings did not regularly start until 12:30 pm or later, it could cause an issue with public wanting to attend the meetings, but being unable to stay because of the later unnoticed start time. Tim stressed that the bigger issue for CWC was staff availability for the meeting. He explained that support staff are due a half hour lunch between 11 am and 2 pm. He continued that if there are late resolutions from committees, staff need time to prepare those resolutions and still take lunch. If the Board meetings start earlier, it would be extremely difficult to ensure staff lunches, as required by law.

Martin Donnelly suggested that Committees not cancel unless CWC takes advantage of the time by providing training to the Board. He stated he spoke with Alan previously and suggested such topics as reviewing the Watershed MOA. Tom Snow suggested that bringing directors up to date on FAD discussions.

Jim Eisel suggested leaving Board meeting time as is because of staff schedules. Tim stated he'd discuss with Alan Rosa the possibility of using down time for presentations.

IV. Other

Jim Martin noted that the Committee needed to recommend Alan's salary for the 2017 budget. Upon motion of Michael Triolo and second by Tina Mole, Committee unanimously recommended that Alan's salary be increased by three percent for calendar year 2017.

V. Next Meeting scheduled for November 8, 2016

VI. Adjourned at 11:23 am.