

CATSKILL WATERSHED CORPORATION

Board of Directors Meeting

MINUTES

October 6, 2015 @ 1:00 p.m.

Town Hall, 3 Elm Street, Deposit

I. Call to Order

Thomas Axtel, Supervisor, welcomed the Board to the Town of Deposit, thanking them for the opportunity to host the monthly meetings here.

II. Pledge of Allegiance: Led by Tina Molé.

III. Roll Call of Directors

Members Present: Donald Brandow, Martin Donnelly, James Eisel, Jeffrey Graf (*New York City DEP*), Innes Kasanof, Berndt Leifeld, Wayne Marshfield, Mark McCarthy, Tina Molé, Richard Parete, Robert Pelham, Thomas Snow (*New York State DEC*), and Michael Triolo.

Members Excused: Deborah Meyer DeWan and Thomas Hynes.

Staff Members Present: Kimberlie Ackerley, Timothy Cox, Diane Galusha, Leo LaBuda, James Martin, John Mathiesen, Jason Merwin, Barbara Puglisi, Alan L. Rosa, and Frieda Sues.

Others Present: Thomas Axtel (*Supervisor, Town of Deposit*), Bruce Dolph (*Supervisor, Town of Walton and Coalition of Watershed Towns Chairman*), and Alicia Terry (*Schoharie County Planning & Development*).

IV. Review and Approval of September 1, 2015 Board Meeting Minutes

A motion to approve the minutes from the September 1, 2015 Board meeting was made by Berndt Leifeld and seconded by Donald Brandow.

Voice Vote, carried unanimously

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**V. Presentation of Communication**

**Finance Report**

A motion to approve the financial reports as of April 30, 2015 was made by James Eisel and seconded by Mark McCarthy.

**Voice Vote, carried unanimously**

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Executive Director’s Report

The Executive Director’s Report was presented as outlined in the board packet. *Alan Rosa addressed the Board seeking approval to grant permission to the Roxbury Arts Group and the Stamford Chamber of Commerce use of the Delaware Inn for a haunted house and popup market events this October. A motion was made by Wayne Marshfield and was seconded by Innes Kasanof. Voice vote carried unanimously.*

Presentation of News Articles

Committee Schedule

Committee Meeting Minutes

VI. Public Discussion

Diane Galusha announced that CWC is sponsoring a performance at Taste of the Catskills by Arm of the Sea Theater as part of the outreach program.

VII. Presentation of Resolutions

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*A motion to waive Rule 14 was made by Thomas Snow and seconded by Robert Pelham.*

**Voice Vote, carried unanimously**

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Septic Reimbursement Over \$25,000 – Marie Barello – Tab 7

A motion to approve Resolution No. 2738 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2738

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:
MARIE BARELLO**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Five Thousand Eight Hundred Seventy-Three Dollars (\$25,873.00); and

WHEREAS, the contractor's quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

WHEREAS, the CWC staff have determined the contractor's quote of Twenty-Five Thousand Eight Hundred Seventy-Three Dollars (\$25,873.00) to be a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving the contractor's quote of Twenty-Five Thousand Eight Hundred Seventy-Three Dollars (\$25,873.00) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Five Thousand Eight Hundred Seventy-Three Dollars (\$25,873.00).

Marie Barello Backup

Ms. Barello's property is located in the Town of Delhi, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$25,873.00. This system is for a four bedroom house. The major components for this system include a 1,250 gallon septic tank, 65 lineal feet of 4" gravity piping, 85 lineal feet of forcemain, 48 cubic yards of absorption fill material, 10 cubic yards of sand, 4 peat modules, 50 lineal feet of curtain drain, reroute of existing curtain drain, and extensive site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$25,873.00.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Gail Barnhart – Tab 8**

A motion to approve Resolution No. 2739 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2739**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:**  
**GAIL BARNHART**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Five Thousand Two Hundred Seventy Dollars (\$25,270.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Five Thousand Two Hundred Seventy Dollars (\$25,270.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Five Thousand Two Hundred Seventy Dollars (\$25,270.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Five Thousand Two Hundred Seventy Dollars (\$25,270.00).

**Gail Barnhart Backup**

Ms. Barnhart’s property is located in the Town of Walton, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$25,270.00. This system is for a three bedroom house. The major components for this system include a 1,000 gallon septic tank, one pump chamber, 50 lineal feet of 4” gravity piping, 135 lineal feet of forcemain, one distribution box, 240 cubic yards of absorption fill material, one effluent filter, 225 lineal feet of absorption trench, 80 lineal feet of curtain drain, and site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$25,270.00.

**Voice Vote, carried unanimously**

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Septic Reimbursement Over \$25,000 – Frank Collocola – Tab 9

A motion to approve Resolution No. 2740 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2740

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:
FRANK COLLOCOLA**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Five Thousand Nine Hundred Forty-Seven Dollars (\$25,947.00); and

WHEREAS, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

WHEREAS, the CWC staff have determined the contractor’s quote of Twenty-Five Thousand Nine Hundred Forty-Seven Dollars (\$25,947.00) to be a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Five Thousand Nine Hundred Forty-Seven Dollars (\$25,947.00) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Five Thousand Nine Hundred Forty-Seven Dollars (\$25,947.00).

Frank Collocola Backup

Mr. Collocola’s property is located in the Town of Middletown, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$25,947.00. This system is for a three bedroom house. The major components for this system include a 1,000 gallon septic tank, one syphon chamber, 75 lineal feet of 4’

gravity piping, one distribution box, 290 cubic yards of absorption fill material, one effluent filter, 250 lineal feet of absorption trench, 130 lineal feet of curtain drain, and site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$25,947.00.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Marcia Lake – Tab 10**

A motion to approve Resolution No. 2741 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2741**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
MARCIA LAKE**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Seven Thousand Eight Hundred Dollars (\$27,800.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Seven Thousand Eight Hundred Dollars (\$27,800.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Seven Thousand Eight Hundred Dollars (\$27,800.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Seven Thousand Eight Hundred Dollars (\$27,800.00).

**Marcia Lake Backup**

Ms. Lake's property is located in the Town of Walton, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$27,800.00. This system is for a three bedroom house. The major components for this system include a 1,000 gallon septic tank, one pump chamber, 155 lineal feet of 4" gravity piping, 25 lineal feet of forcemain, one distribution box, 265 cubic yards of absorption fill material, one effluent filter, 225 lineal feet of absorption trench, 165 lineal feet of curtain drain, one cleanout, and extensive site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$27,800.00.

**Voice Vote, carried unanimously**

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Septic Reimbursement Over \$25,000 – Robert Marshak – Tab 11

A motion to approve Resolution No. 2742 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2742

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:
ROBERT MARSHAK**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation ("CWC") shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Thirty Thousand Dollars (\$30,000.00), the homeowner shall supply detailed quotes from three unrelated contractors, and CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, CWC staff has reviewed three construction quotes, including the lowest quote for the septic system repair in the amount of Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00); and

WHEREAS, the contractor's quote for this system is more than Thirty Thousand Dollars (\$30,000.00); and

WHEREAS, the CWC staff have determined the contractor's quote of Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00) to be a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving the contractor's quote of Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Thirty-Seven Thousand Five Hundred Dollars (\$37,500.00).

Robert Marshak Backup

Mr. Marshak's property is located in the Town of Hamden, Delaware County. Homeowner and CWC staff received three quotes from unrelated contractors for \$40,328.00, \$37,600.00, and \$37,500.00. This system is for a six bedroom house. The major components for this system include a 2,000 gallon septic tank, 65 lineal feet of 4" gravity piping, 75 lineal feet of forcemain, 60 cubic yards of random fill, 10 cubic yards of stone, one effluent filter, 6 peat modules, 60 lineal feet of curtain drain, relocation of 100 lineal feet of watermain, site access, and site restoration. The lowest quote is within 10% of the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$37,500.00.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Peter Mauer – Tab 12**

A motion to approve Resolution No. 2743 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2743**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
PETER MAUER**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City



Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Eight Thousand Eight Hundred Dollars (\$28,800.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Eight Thousand Eight Hundred Dollars (\$28,800.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Eight Thousand Eight Hundred Dollars (\$28,800.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Eight Thousand Eight Hundred Dollars (\$28,800.00).

**Peter Mauer Backup**

Mr. Mauer’s property is located in the Town of Meredith, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$28,800.00. This system is for a three bedroom house. The major components for this system include a 1,000 gallon septic tank, one pump chamber, 18 lineal feet of 4” gravity piping, 122 lineal feet of forcemain, one distribution box, 360 cubic yards of absorption fill material, one effluent filter, 180 lineal feet of absorption trench, 115 lineal feet of curtain drain, 70 lineal feet of culvert, and site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$28,800.00.

**Voice Vote, carried unanimously**

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Septic Reimbursement Over \$25,000 – Heather McKinstrie-Muller – Tab 13

A motion to approve Resolution No. 2744 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2744

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:
HEATHER MCKINSTRIE-MULLER**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Two Hundred Eighty-Nine Dollars (\$29,289.00); and

WHEREAS, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

WHEREAS, the CWC staff have determined the contractor’s quote of Twenty-Nine Thousand Two Hundred Eighty-Nine Dollars (\$29,289.00) to be a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Nine Thousand Two Hundred Eighty-Nine Dollars (\$29,289.00) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Two Hundred Eighty-Nine Dollars (\$29,289.00).

Heather McKinstrie-Muller Backup

Ms. McKinstrie-Muller’s property is located in the Town of Walton, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,289.00. This system is for a four bedroom house. The major components for this system include a 1,250 gallon septic tank, 15 lineal feet of 4” gravity piping, 30 lineal feet of Schedule 80 piping, 30 cubic yards of random fill material, 110 cubic yards of C-33 sand, 280 lineal feet of Geo-Flo piping, 60 lineal feet of curtain drain, 22 lineal feet of 18” culvert piping, tree removal, Rip-Rap stone, site access, and site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends

that the Board of Directors approve reimbursement in an amount not to exceed \$29,289.00.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Leigh Tauchen – Tab 14**

A motion to approve Resolution No. 2745 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2745**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
LEIGH TAUCHEN**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Six Thousand Six Hundred Eighteen Dollars (\$26,618.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Six Thousand Six Hundred Eighteen Dollars (\$26,618.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Six Thousand Six Hundred Eighteen Dollars (\$26,618.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Six Thousand Six Hundred Eighteen Dollars (\$26,618.00).

**Leigh Tauchen Backup**

Mr. Tauchen’s property is located in the Town of Meredith, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$26,618.00. This system is for a three bedroom house. The major components for this system include a 1,000 gallon septic tank, one pump chamber, 45 lineal feet of 4” gravity piping, 20 lineal feet of Schedule 80 piping, 170 lineal feet of forcemain, 285 cubic yards of absorption fill material, one effluent filter, 276 lineal feet of absorption trench, temporary access road, and site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$26,618.00.

***Voice Vote, carried unanimously***

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Septic Reimbursement Over \$25,000 – William Wolfinger – Tab 15

A motion to approve Resolution No. 2746 was made by Berndt Leifeld and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2746

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:
WILLIAM WOLFINGER**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Three Hundred Sixty-Eight Dollars (\$29,368.00); and

WHEREAS, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

WHEREAS, the CWC staff have determined the contractor’s quote of Twenty-Nine Thousand Three Hundred Sixty-Eight Dollars (\$29,368.00) to be a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Nine Thousand Three Hundred Sixty-Eight Dollars (\$29,368.00) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Three Hundred Sixty-Eight Dollars (\$29,368.00).

William Wolfinger Backup

Mr. Wolfinger’s property is located in the Town of Delhi, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,368.00. This system is for a three bedroom house. The major components for this system include a 1,000 gallon septic tank, one pump chamber, 20 lineal feet of 4” gravity piping, 100 lineal feet of forcemain, 280 cubic yards of absorption fill material, 10 cubic yards of C-33 sand, 288 square feet of Eljen in-drain, 275 lineal feet of cattle fencing, and site restoration. The quote is within 10% of CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$29,368.00.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Additional Costs – James Buonocore – Tab 16**

A motion to approve Resolution No. 2747 was made by Innes Kasanof and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2747**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE  
OVER \$25,000 – ADDITIONAL COSTS:  
JAMES BUONOCORE**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement

is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC Staff previously approved Septic Program reimbursement for James Buonocore in the amount of Two Thousand Nine Hundred Forty-Five Dollars (\$2,945.00); and

**WHEREAS**, CWC staff has reviewed an additional construction invoice of costs incurred submitted by the contractor for the septic system repair in the amount of Twenty-Four Thousand Nine Hundred Seventy Dollars (\$24,970.00); and

**WHEREAS**, the total contractor's invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

**WHEREAS**, the CWC staff have determined the contractor's total invoices of Twenty-Seven Thousand Nine Hundred Fifteen Dollars (\$27,915.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the total reimbursement of Twenty-Seven Thousand Nine Hundred Fifteen Dollars (\$27,915.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Seven Thousand Nine Hundred Fifteen Dollars (\$27,915.00).

**James Buonocore Backup**

Mr. Buonocore's property is located in the Town of Middletown, Delaware County. CWC staff previously provided reimbursement for tank replacement at \$2,945.00. The major components for this system include one syphon chamber, 160 lineal feet of forcemain, one distribution box, 390 cubic yards of absorption fill material, 250 lineal feet of absorption trench, 170 lineal feet of curtain drain, and site restoration. CWC staff received a quote from the contractor for the additional work in the amount of \$24,970.00. This quote does not exceed CWC Schedule of Values. The Septic Committee recommends that the Board approves an additional reimbursement of \$24,970.00, for total reimbursement not to exceed \$27,915.00.

**Voice Vote, carried unanimously**

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Septic Reimbursement Over \$25,000 – Additional Costs – William Cottiers – Tab 17

A motion to approve Resolution No. 2748 was made by Innes Kasanof and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2748

**BOARD APPROVAL OF ADDITIONAL FUNDS FOR SEPTIC
CONSTRUCTION OVER \$25,000:
WILLIAM COTTIERS**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000.00) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, by Resolution Number 2715, the CWC Board approved reimbursement to William Cottiers in an amount not to exceed Twenty-Six Thousand Eight Hundred Dollars (\$26,800.00); and

WHEREAS, CWC staff has reviewed an additional construction invoice of costs incurred submitted by the homeowner for rock removal in the amount of One Thousand Two Hundred Dollars (\$1,200.00); and

WHEREAS, the total contractor’s invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

WHEREAS, CWC staff have determined the total reasonable cost of the additional work according to CWC Schedule of Values to be One Thousand Two Hundred Dollars (\$1,200.00); and

WHEREAS, CWC staff have determined that Twenty-Eight Thousand Dollars (\$28,000.00) is a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving total reimbursement of Twenty-Eight Thousand Dollars (\$28,000.00) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Eight Thousand Dollars (\$28,000.00).

William Cottiers Backup

Mr. Cottiers’ property is located in the Town of Hamden, Delaware County. CWC Board of Directors previously approved reimbursement for this project at \$26,800.00. During

construction rock was encountered in the area of the septic tank and the pump station. The project engineer corroborated the need for a rock hammer. A reasonable and just cost for the additional work according to the CWC Schedule of Values is \$1,200.00. The Septic Committee recommends that the Board approves an additional reimbursement of \$1,200.00, for total reimbursement not to exceed \$28,000.00.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Additional Costs – Michael Murphy – Tab 18**

A motion to approve Resolution No. 2749 was made by Innes Kasanof and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2749**

**BOARD APPROVAL OF ADDITIONAL FUNDS FOR SEPTIC  
CONSTRUCTION OVER \$25,000:  
MICHAEL MURPHY**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000.00) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, by Resolution Number 2582, the CWC Board approved reimbursement to Michael Murphy in an amount not to exceed Twenty-Eight Thousand One Hundred Seven Dollars (\$28,107.00); and



**WHEREAS,** CWC staff has reviewed an additional construction invoice of costs incurred submitted by the homeowner for additional gravel in the amount of Eight Hundred Seventy-Two Dollars (\$872.00); and

**WHEREAS,** the total contractor's invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

**WHEREAS,** CWC staff have determined the total reasonable cost of the additional work according to CWC Schedule of Values to be Eight Hundred Seventy-Two Dollars (\$872.00); and

**WHEREAS,** CWC staff have determined that Twenty-Eight Thousand Nine Hundred Seventy-Nine Dollars (\$28,979.00) is a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS,** the Septic Committee has reviewed the documentation and recommend approving total reimbursement of Twenty-Eight Thousand Nine Hundred Seventy-Nine Dollars (\$28,979.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED,** that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Eight Thousand Nine Hundred Seventy-Nine Dollars (\$28,979.00).

**Michael Murphy Backup**

Mr. Murphy’s property is located in the Town of Middletown, Delaware County. CWC Board of Directors previously approved reimbursement for this project at \$28,107.00. During construction wet conditions were encountered. Approximately 36 cubic yards of boney gravel was utilized to stabilize the ground. A reasonable and just cost for the additional work according to the CWC Schedule of Values is \$872.00. The Septic Committee recommends that the Board approves an additional reimbursement of \$872.00, for total reimbursement not to exceed \$28,979.00.

***Voice Vote, carried unanimously***

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Septic Reimbursement Over \$25,000 – Additional Costs – Stephen O’Grady – Tab 19

A motion to approve Resolution No. 2750 was made by Innes Kasanof and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2750

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE
OVER \$25,000 – ADDITIONAL COSTS:
STEPHEN O’GRADY**

WHEREAS, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

WHEREAS, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

WHEREAS, CWC staff previously approved Septic Program Reimbursement for Stephen O’Grady in the amount of Three Thousand One Hundred Ten Dollars (\$3,110.00); and

WHEREAS, CWC Staff reviewed additional reimbursement request in the amount of Twenty-Two Thousand Nine Hundred Sixty-Six Dollars and Twenty-Five Cents (\$22,966.25); and

WHEREAS, the total contractor’s invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

WHEREAS, the CWC staff have determined the contractor’s total invoices of Twenty-Six Thousand Seventy-Six Dollars and Twenty-Five Cents (\$26,076.25) to be a reasonable cost for this system in accordance with our schedule of values; and

WHEREAS, the Septic Committee has reviewed the documentation and recommend approving the total reimbursement of Twenty-Six Thousand Seventy-Six Dollars and Twenty-Five Cents (\$26,076.25) as it is in substantial agreement with our schedule of values.

NOW, THEREFORE LET IT BE RESOLVED, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Six Thousand Seventy-Six Dollars and Twenty-Five Cents (\$26,076.25).

Stephen O’Grady Backup

Mr. O’Grady’s property is located in the Town of Delhi, Delaware County. CWC staff approved reimbursement at \$22,966.25. Following approval, CWC staff noted the property had received prior reimbursement for a tank replacement in the amount of \$3,110.00, bringing total reimbursement above \$25,000.00. Both prior work and the rest of the septic system recently completed are within the CWC Schedule of Values. The Septic Committee recommends that the Board approves an additional reimbursement of \$3,110.00, for total reimbursement not to exceed \$26,076.25.

Voice Vote, carried unanimously

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**Septic Reimbursement Over \$25,000 – Additional Costs – Sofia Vasilikos – Tab 20**

A motion to approve Resolution No. 2751 was made by Innes Kasanof and seconded by Wayne Marshfield.

October 6, 2015

**RESOLUTION NO. 2751**

**BOARD APPROVAL OF ADDITIONAL FUNDS FOR SEPTIC  
CONSTRUCTION OVER \$25,000:  
SOFIA VASILIKOS**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement

is more than Twenty-Five Thousand Dollars (\$25,000.00) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, by Resolution Number 2689, the CWC Board approved reimbursement to Sofia Vasilikos in an amount not to exceed Twenty-Six Thousand Nine Hundred Ninety-Seven Dollars (\$26,997.00); and

**WHEREAS**, CWC staff has reviewed an additional construction invoice of costs incurred submitted by the homeowner for additional fill material in the amount of Four Hundred Eighty-Three Dollars (\$483.00); and

**WHEREAS**, the total contractor's invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

**WHEREAS**, CWC staff have determined the total reasonable cost of the additional work according to CWC Schedule of Values to be Four Hundred Eighty-Three Dollars (\$483.00); and

**WHEREAS**, CWC staff have determined that Twenty-Seven Thousand Four Hundred Eighty Dollars (\$27,480.00) is a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving total reimbursement of Twenty-Seven Thousand Four Hundred Eighty Dollars (\$27,480.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Seven Thousand Four Hundred Eighty Dollars (\$27,480.00).

**Sofia Vasilikos Backup**

Ms. Vasilikos' property is located in the Town of Halcott, Greene County. CWC Board of Directors previously approved reimbursement for this project at \$26,997.00. During construction a slight variance in the topography required extra fill be used to prevent ponding in/or around the septic field. A reasonable and just cost for the additional work according to the CWC Schedule of Values is \$483.00. The Septic Committee recommends that the Board approves an additional reimbursement of \$483.00, for total reimbursement not to exceed \$27,480.00.

***Voice Vote, carried unanimously***

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Future Stormwater – Additional Funds – Windham Mountain Retreat, Inc. – Tab 21

A motion to approve Resolution No. 2752 was made by James Eisel and seconded by Innes Kasanof.

RESOLUTION NO. 2752

**BOARD REVIEW OF FUTURE STORMWATER PROGRAM APPLICATION
FOR WINDHAM MOUNTAIN RETREAT, INC STORMWATER CONTROLS -
ADDITIONAL FUNDING**

WHEREAS, the 1997 New York City Watershed Memorandum of Agreement (“Watershed MOA”) paragraph 128 (“Future Stormwater Program”) directs the Catskill Watershed Corporation (“CWC”) to establish a program to pay for the reasonable and proper cost to design, implement, permit, construct and maintain new stormwater measures pursuant to stormwater pollution prevention plans required by the 18-39(b)(3) and 18-39(e) of the watershed regulations; and

WHEREAS, Section 145(ii) of the Watershed MOA and the West of Hudson Future Stormwater Program Rules provides for payment of eligible project costs required solely by the New York City Department of Environmental Protection (“NYCDEP”) and not otherwise required by State or federal law; and

WHEREAS, by Resolution Number 2691, the CWC Board of Directors approved an application by Windham Mountain Retreat, Inc. in the amount of Sixty-Two Thousand Six Hundred Seventy-Seven Dollars and Ninety-Eight Cents (\$62,677.98) for design and construction of stormwater controls required solely by NYCDEP Watershed Regulations at a subdivision on the Town of Windham; and

WHEREAS, Windham Mountain Retreat, Inc. has applied for additional funding for construction costs in the amount of Seventeen Thousand Seven Hundred Fifty-Eight Dollars and Twenty-Eight Cents (\$17,750.28) for total reimbursement of Eighty Thousand Four Hundred Twenty-Eight Dollars and Twenty-Six Cents (\$80,428.26) for the design and implementation of an approved SWPPP related to the development of a 10 lot subdivision in the Town of Windham; and

WHEREAS, the CWC share of stormwater funding is 50% of the eligible costs for this project; and

WHEREAS, upon review of the information and staff recommendation, the CWC Wastewater/Stormwater Committee recommends that the CWC Board of Directors approve an amended not-to-exceed amount of Eighty Thousand Four Hundred Twenty-Eight Dollars and Twenty-Six Cents (\$80,428.26) for the Windham Mountain Retreat Future Stormwater Project.

NOW, THEREFORE, LET IT BE RESOLVED, that the CWC Board of Directors has reviewed the attached application, staff recommendation and supporting documentation and approves additional funding for construction costs in the amount of Seventeen Thousand Seven Hundred Fifty-Eight Dollars and Twenty-Eight Cents (\$17,750.28) for total reimbursement of Eighty Thousand Four Hundred Twenty-Eight Dollars and Twenty-Six Cents (\$80,428.26).

CWC Future Stormwater Controls Program

Windham Mountain Retreat, Inc. - Subdivision, Town of Windham, Greene County

Windham Mountain Retreat, Inc. owns a subdivision located on Nauvoo Road in the Town of Windham. Windham Mountain Retreat was required under State law to prepare a Stormwater Pollution Prevent Plan. The NYC DEP had additional requirements which increased the size of the 3 constructed wetlands. The Notice of Intent (NOI) was filed with the State in June of 2014. NYSDEC issued an acknowledgement of the NOI on June 17, 2014.

After comments from the NYC DEP were addressed the design was approved by NYC DEP on September 16, 2014. Work has been in progress since September of 2014. Work is not complete and this is a not-to-exceed amount based on an estimate from the contractor.

The additional costs stem from the original contractor declining to complete the work. Windham Mountain Retreat hired a new contractor to finish the stormwater controls. The additional funds requested of \$17,750.28 is the difference between the original contractors estimate and the new estimate.

Windham Mountain Retreats is eligible for 50% reimbursement of eligible costs through the CWC as they are a small business registered with the State of New York.

Voice Vote, carried unanimously

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**Personnel Policy Amendment – Confidential Information and Post-Employment Restrictions – Tab 22**

A motion to approve Resolution No. 2753 was made by James Eisel and seconded by Tina Molé.

October 6, 2015

**RESOLUTION NO. 2753**

**AMENDMENT OF CWC PERSONNEL POLICIES – CONFIDENTIAL INFORMATION AND POST-EMPLOYMENT RESTRICTIONS**

**WHEREAS**, Board, Personnel and Fiscal Policies and Procedures are necessary for the orderly conduct of the Catskill Watershed Corporation (CWC) and its business affairs; and

**WHEREAS**, the Policy Committee has reviewed and recommends the Personnel and Fiscal Policy amendments in Attachment A relating to confidential information and post-employment activities of CWC employees and recommend its adoption.

**NOW, THEREFORE BE IT RESOLVED**, that the Board adopts the attached Personnel Policy revision, and that such policies and procedures shall be further amended from time to time based upon experience and information and as the CWC deems necessary.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that all current CWC employees shall sign an updated acknowledgment of the Personnel Policy (Attachment A to the Personnel Policy) as a condition of any change in compensation after an Annual Review pursuant to Article 4 of the CWC Personnel Policies.

## **ATTACHMENT A**

### **Article 5 - General Policies**

#### **8. Confidential Information**

- A. The Board recognizes that employees must observe rules of ethical conduct in order to assure public confidence in the work of CWC. An employee shall not disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interests.
- B. Upon termination or resignation from employment with CWC employees may not disclose sensitive or confidential information to any person outside CWC nor use confidential information in any manner for personal benefit or for the benefit of a third party. Confidential information means any information that is outside the scope of public information that could be obtained under Freedom of Information Law. Specifically it includes information in any form, written or electronic which is used in the business or development activities of CWC, is private and confidential and not generally known to the public including but not limited to business affairs, plans, organizational structure, research and development, financial data, personnel, legal strategies, and information services.

#### **9. Post Employment Restrictions**

- A. For a period of six months after resignation or termination of employment at CWC, a former CWC employee shall not be employed by the City of New York and its agencies, State of New York and its agencies, United States Government and its agencies, the Counties of Delaware, Greene, Schoharie, Sullivan or Ulster, Soil and Water Conservation Districts or Cornell Cooperative Extensions located in any of these counties, where the duties of such employment involve matters within the West of Hudson Watershed related to:
  - 1. the New York City Watershed, Filtration Avoidance Determination, and/or state Water Supply Permit;
  - 2. projects requiring approval of the City of New York Department of Environmental Protection including stormwater, wastewater, septic, or stream/flood hazard mitigation;
  - 3. economic development or education projects funded by or requiring approval of the City of New York; or

4. tax certiorari matters involving City of New York properties.
- B. For a period of one year after resignation or termination of employment at CWC, a former employee shall not:
1. work directly on any matter that such former employee worked on while employed by CWC, including but not limited to stormwater, wastewater, septic, stream, economic development, education projects, or tax certiorari matters; nor
  2. appear before CWC or work on a matter funded or requested to be funded by CWC.

*Richard Parete expressed concern that if an employee is terminated due to downsizing, they may be hindered in their employment options by these policies.*

*Alan Rosa explained that the policies as they are written do not restrict whom a CWC employee can work for, only what programs or projects they would not be able to work on with their new employer for the amount of time stipulated.*

*Timothy Cox explained that most other public and government employees have this kind of restriction. The reason for these policies is to protect CWC contracts and programs, as employee knowledge of CWC operations and policies could be used to steer projects, or contracts for their own personal gain or that of their new employers.*

*Innes Kasanof asked if this is a standard part of a code of ethics. She also noted that most new employers, if made aware of this policy when applying for a new position with their company, would place a previous CWC employee in a position where the time restrictions would be considered.*

*Tim Cox confirmed that as the Authorities Budget Office determined CWC to be a local government, CWC must have a written code of ethics. Alan Rosa stated he fully expected CWC to be found subject to numerous other laws relating to public agencies,*

*Thomas Snow affirmed that this is the State policy, explaining that the NYSDEC has similar policies, though with much longer restrictions on some aspects of hire ability and that there are also certain jobs and positions DEC employees would not be able to take with another employer at any time – a lifetime ban, due to the nature of the work involved.*

*Alan noted that as the law has been written, we have to follow the ABO as a public authority, and these policies must be made.*

**Voice Vote, carried - 12 aye, 2 absent, City abstained**

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2016 Operating/Program Budget – Tab 23

A motion to approve Resolution No. 2754 was made by James Eisel and seconded by Berndt Leifeld.

October 6, 2015

RESOLUTION NO. 2754

**ADOPTION OF CATSKILL WATERSHED CORPORATION
OPERATING/PROGRAM BUDGET
FOR FISCAL YEAR 2016**

WHEREAS, the Finance Committee has prepared a budget for Catskill Watershed Corporation (CWC) for the period commencing January 1, 2016 through December 31, 2016; and

WHEREAS, the Finance Committee recommends for adoption the proposed budget to the full Board of Directors; and

WHEREAS, the total budgeted appropriations have been allocated to the various programs, such as Operating, Septic Program IV, etc., by category as indicated below; and

WHEREAS, the appropriations to the following budget categories may be transferred between the categories as indicated below without prior Board approval:

Program Expenses, Occupancy Expenses, Advertising & Printing, Office Supplies, Communications, Grants & Reimbursements, Travel, Conferences & Seminars, Insurance, Repairs & Maintenance, Subscriptions & Publications, Professional Fees, Administration Allocation, Depreciation, Dues, Licenses, & Memberships, Miscellaneous Expense, Contingency, Loan/Fixed Assets.

NOW, THEREFORE BE IT RESOLVED that the CWC Board of Directors approves the 2016 fiscal year budget of Thirty-Two Million Four Hundred Twelve Thousand Six Hundred Seventeen Dollars (\$32,412,617.00) presented.

NOW THEREFORE LET IT BE FURTHER RESOLVED, that the CWC Board of Directors authorized the Executive Director, in accordance with all other CWC policies and procedures, to incur expenses up to the amount set forth in the attached budget.

NOW THEREFORE LET IT BE FURTHER RESOLVED, that CWC Board of Directors authorizes the Executive Director to reallocate funds between specific budgets and categories but may not exceed the total approved budget amount without prior Board approval.

Voice Vote, carried unanimously

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**2016 Tax Consulting Budget – Tab 24**

A motion to approve Resolution No. 2755 was made by James Eisel and seconded by Berndt Leifeld.

October 6, 2015

**RESOLUTION NO. 2755**

**ADOPTION OF CATSKILL WATERSHED CORPORATION**  
**TAX CONSULTING BUDGET**  
**FOR FISCAL 2016**

**WHEREAS**, the Finance Committee of the Catskill Watershed Corporation (CWC) has prepared a projected budget for CWC's Tax Consulting program expenditures from January 1, 2016 through December 31, 2016; and

**WHEREAS**, the Finance Committee recommends for adoption the projected Tax Consulting program budget of One Hundred Eighty-Two Thousand Five Hundred Fifty-Two Dollars (\$182,552.00) to the full Board of Directors.

**NOW, THEREFORE BE IT RESOLVED** that the CWC Board of Directors approves the 2016 projected Tax Consulting program budget as presented.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the CWC Board of Directors authorized the Executive Director, in accordance with all other CWC policies and procedures, to incur expenses up to the projected program budget amounts.

*Voice Vote, carried – 11 aye, 2 absent, City and State abstained*

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FHMIP – LFA Project Approval – Town of Walton Telecommunications Tower Relocation Feasibility Study – Tab 25

A motion to approve Resolution No. 2756 was made by Tina Molé and seconded by Wayne Marshfield.

October 6, 2015

RESOLUTION NO. 2756

**CWC REVIEW OF FLOOD HAZARD MITIGATION PROGRAM
APPLICATION FOR TOWN OF WALTON – FEASIBILITY STUDY FOR
RELOCATION OF TELECOMMUNICATIONS TOWER**

WHEREAS, the Catskill Watershed Corporation (CWC) is a not-for-profit corporation established to administer Watershed Protection and Partnership Programs in the West of Hudson Watershed; and

WHEREAS, the CWC, City of New York (City), all municipalities in the West of Hudson Watershed, New York State, the federal Environmental Protection Agency, and several environmental organizations recognized that the goals of drinking water protection and economic vitality within the West of Hudson Watershed communities are not inconsistent and under the 1997 New York City Watershed Memorandum of Agreement (“Watershed MOA”) agreed to cooperate in the development and implementation of watershed protection programs that maintain and enhance the quality of the City's drinking water supply system and the economic and social character of the West of Hudson Watershed communities; and

WHEREAS, extensive flooding resulting from tropical storms Irene and Lee, in August and September 2011, respectively, caused catastrophic losses in certain towns and villages within the West of Hudson Watershed which affected the economic and social character of certain West of Hudson watershed communities and adversely impacted water quality in the West of Hudson Watershed; and

WHEREAS, as a condition of the 2014 Mid-Term Filtration Avoidance Determination Review, New York City Department of Environmental Protection (NYCDEP) has agreed to fund a Flood Hazard Mitigation Implementation Program to reduce repetitive flood losses that also pose a threat to water quality during storm events through funding certain recommendations of local flood analyses under the NYCDEP Stream Management Program; and

WHEREAS, by Resolution Number 2439, on March 4, 2014, the CWC Board of Directors agreed to serve as program manager of such a program to be referred to as the CWC Flood Hazard Mitigation Implementation Program (the “Program”) and approved a Program Agreement with the City; and

WHEREAS, as provided in the CWC Flood Hazard Mitigation Implementation Program Rules (Program Rules), as adopted by the CWC Board of Directors, CWC staff must evaluate grant applications and issue funding recommendations to the CWC Wastewater Stormwater Committee, which shall issue recommendations to the CWC Board of Directors; and

WHEREAS, the Town of Walton completed a local flood analysis for the West Branch of the Delaware River and submitted an application to CWC by June 1, 2015 for funding of relocation of a public facility in the Town and submitted a revised application on September 21, 2015 for the Relocation Feasibility for Town of Walton Telecommunications Tower Project; and

WHEREAS, upon review of the information and staff recommendation, the CWC Wastewater/Stormwater Committee recommends that the CWC Board of Directors approve an amount not to exceed Ten Thousand Dollars (\$10,000) for the Relocation Feasibility for Town of Walton Telecommunications Tower Project.

NOW, THEREFORE, LET IT BE RESOLVED, that the CWC Board of Directors has reviewed the application, staff recommendation and supporting documentation and approves funding for the Relocation Feasibility for Town of Walton Telecommunications Tower Project in an amount not to exceed Ten Thousand Dollars (\$10,000.00).

Backup - Relocation Feasibility for Town of Walton Telecommunications Tower Project

The Town of Walton submitted a revised application last month requesting \$10,000 for Relocation Feasibility for Town of Walton Telecommunications Tower Project. It is recommended by the completed local flood analysis for the West Branch of the Delaware River.

Although the application was submitted requesting funding for moving a critical community facility, CWC staff is treating this application as Public Infrastructure alteration. Both categories are eligible for study funding. This avoids having to review prior flood damage or future likelihood of flood damage at the tower, which admittedly hasn't been flooded. Such a review would be required under the Program Rules for a critical community facility.

The tower is located on Town owned property adjacent to Water Street in the Village of Walton. The property and adjoining Delaware County owned property are part of a proposed flood plain restoration project recommended by the local flood analysis. The goal of the feasibility study is to identify alternative location(s) for the tower that would allow it to continue the same level of service for residents, businesses, and emergency services.

CWC staff, in consultation with DEP staff, recommend the CWC Stormwater/Wastewater Committee refer the application to the Board for approval of funding at the requested amount

Voice Vote, carried unanimously

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**VIII. Announcements from the Chair:**

*Mike Triolo thanked Supervisor Axtel for the use of the Town Hall of Deposit for our meetings. He also thanked the DEP for arranging the tour of the Cannonsville Dam.*

**IX. Board Member Discussion: None**

A motion to adjourn was made by Richard Parete and seconded by Thomas Snow.

**Voice Vote, carried unanimously**

**X. Adjournment: @ 1:15 p.m.**