

**CATSKILL WATERSHED CORPORATION**

**Board of Directors Meeting**

**MINUTES**

**November 7, 2017 @ 1:00 p.m.**

**I. Call to Order**

**II. Pledge of Allegiance:** Led by Mark McCarthy.

**III. Roll Call of Directors**

**Members Present:** Martin Donnelly, James Eisel, Thomas Hynes, Wayne Marshfield, Mark McCarthy, Tina Molé, Richard Parete, Thomas Snow (*New York State DEC*), James Sofranko, Michael Triolo, David Warne (*New York City DEP*), and Anthony Van Glad.

**Members Excused:** Innes Kasanof and Robert Pelham.

**Staff Members Present:** Samantha Costa, Timothy Cox, Diane Galusha, Lynn Kavanagh, Leo LaBuda, James Martin, Sonia Martinez, John Mathiesen, Jason Merwin, Alan L. Rosa, and Philip Sireci.

**Others Present:** Bruce E. Dolph, Chairman (*Coalition of Watershed Towns*), Michael Meyer (*New York City DEP*),

**IV. Review and Approval of October 3, 2017 Board Meeting Minutes**

A motion to approve the minutes from the October 3, 2017 board meeting was made by Martin Donnelly and seconded by Anthony Van Glad.

**Voice Vote, carried unanimously**

**V. Presentation of Communication**

**Finance Report**

A motion to approve the financial reports as of August 31, 2017 was made by James Eisel and seconded by Martin Donnelly.

**Voice Vote, carried unanimously**

**Executive Director's Report**

The Executive Director's Report was presented as outlined in the board packet.

**Committee Schedule**

**Committee Meeting Minutes**

**VI. Public Discussion**

**VII. Presentation of Resolutions**

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**Septic Reimbursement Over \$25,000 – Dror Ashuah – Tab 6**

A motion to approve Resolution No. 3171 was made by Anthony Van Glad and seconded by Tina Molé.

November 7, 2017

**RESOLUTION NO. 3171**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
DROR ASHUAH**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Thirty Thousand Dollars (\$30,000.00), the homeowner shall supply detailed quotes from three unrelated contractors, and CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed three construction quotes, including the lowest quote for the septic system repair in the amount of Thirty-Four Thousand Three Hundred Seventy-Six Dollars (\$34,376.00); and

**WHEREAS**, the contractor’s quote for this system is more than Thirty Thousand Dollars (\$30,000.00); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Thirty-Four Thousand Three Hundred Seventy Six Dollars (\$34,376.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Thirty-Four Thousand Three Hundred Seventy-Six Dollars (\$34,376.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Thirty-Four Thousand Three Hundred Seventy-Six Dollars (\$34,376.00).

**Dror Ashuah Backup**

Ms. Ashuah’s property is located in the Town of Woodstock, Ulster County. Homeowner and CWC staff received three quotes from unrelated contractors for \$35,522.37, \$35,680.32, and \$34,376.00. This system is for a one bedroom house. This system will utilize an existing 1,000 gallon septic tank. The major components for this system include 15 lineal feet of 4” gravity piping, 70 lineal feet of forcemain, one distribution box, 350 cubic yards of absorption fill material, one effluent filter, 160 lineal feet of absorption trench, extensive tree removal, temporary access road, and site restoration. The lowest quote is within 10% of the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$34,376.00.

***Voice Vote, carried unanimously***

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**Septic Reimbursement Over \$25,000 – Jason Craig – Tab 7**

A motion to approve Resolution No. 3172 was made by Wayne Marshfield seconded by Tina Molé.

November 7, 2017

**RESOLUTION NO. 3172**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
JASON CRAIG**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Six Thousand Four Hundred Dollars (\$26,400.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Six Thousand Four Hundred Dollars (\$26,400.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor's quote of Twenty-Six Thousand Four Hundred Dollars (\$26,400.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Six Thousand Four Hundred Dollars (\$26,400.00).

**Jason Craig Backup**

Mr. Cohen's property is located in the Town of Walton, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$26,400.00. This system is for a three bedroom house. The major components for this system include 1000 gallon septic tank, 75 lineal feet of 4" gravity piping, one distribution box, 264 cubic yards of absorption fill material, 210 lineal feet of Presby system, 45 cubic yards of C-33 sand, 130 lineal feet of curtain drain, 56 lineal feet of vent piping for the Presby system, Re-Alignment of perimeter drain piping, temporary access road, site restoration. An existing septic tank will be utilized. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$26,400.00.

**Voice Vote, carried unanimously**

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**Septic Reimbursement Over \$25,000 – Michael Meli – Tab 8**

A motion to approve Resolution No. 3173 was made by Anthony Van Glad and seconded by James Eisel.

November 7, 2017

**RESOLUTION NO. 3173**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
MICHAEL MELI**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation ("CWC") shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Thirty Thousand Dollars (\$30,000.00), the homeowner shall supply detailed quotes from three unrelated contractors, and CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed three construction quotes, including the lowest quote for the septic system repair in the amount of Thirty-Two Thousand Dollars (\$32,000.00); and

**WHEREAS**, the contractor's quote for this system is more than Thirty Thousand Dollars (\$30,000.00); and

**WHEREAS**, the CWC staff have determined the contractor's quote of Thirty-Two Thousand Dollars (\$32,000.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor's quote of Thirty-Two Thousand Dollars (\$32,000.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Thirty-Two Thousand Dollars (\$32,000.00).

**Michael Meli Backup**

Mr. Meli's property is located in the Town of Prattsville, Greene County. Homeowner and CWC staff received three quotes from unrelated contractors for \$34,500.00 \$34,000.00, and \$32,000.00. This system is for a four bedroom house. This system will utilize an existing 1,250 gallon septic tank. The major components for this system include a 18 lineal feet of 4" gravity piping, 136 lineal feet of forcemain, 137 cubic yards of absorption fill material, 3 peat modules, 107 lineal feet of curtain drain, extensive site restoration. The lowest quote is within 10% of the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$32,000.00.

**Voice Vote, carried unanimously**

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**Septic Reimbursement Over \$25,000 – William Northacker – Tab 9**

A motion to approve Resolution No. 3174 was made by Anthony Van Glad and seconded by Thomas Snow.

November 7, 2017

**RESOLUTION NO. 3174**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
WILLIAM NORTHACKER**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation ("CWC") shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-

Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00); and

**WHEREAS**, the contractor's quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor's quote of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor's quote of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00).

**William Northacker Backup**

Mr. Northacker's property is located in the Town of Middletown, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,975.00. This system is for a three bedroom house. The major components for this system include 1000 gallon septic tank, one siphon chamber, 95 lineal feet of 4" gravity piping, 330 cubic yards of absorption fill material, one effluent filter, 225 lineal feet of absorption trench, 100 lineal feet of curtain drain, 27 lineal feet of schedule 80, 85 lineal feet of curtain drain outlet piping, extensive tree removal and site restoration. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$29,975.00.

***Voice Vote, carried unanimously***

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**Septic Reimbursement Over \$25,000 – Sherri Price – Tab 10**

A motion to approve Resolution No. 3175 was made by Wayne Marshfield and was seconded by Tina Molé.

November 7, 2017

**RESOLUTION NO. 3175**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
SHERRI PRICE**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of

Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00).

**Sherri Price Backup**

Ms. Price’s property is located in the Town of Walton, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,500.00. This system is for a three bedroom house. The major components for this system include 1000 gallon septic tank, 43 lineal feet of 4” gravity piping, one distribution box, 358 cubic yards of absorption fill material, one effluent filter, 160 lineal feet of Presby system piping, 46 cubic yards of C-33 sand, 70 lineal feet of vent piping, tree removal, 78 lineal feet of swale, and site restoration. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$29,500.00.

**Voice Vote, carried unanimously**

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**Septic Reimbursement Over \$25,000 – Arline Saldamarco – Tab 11**

A motion to approve Resolution No. 3176 was made by Wayne Marshfield and seconded by Anthony Van Glad.

November 7, 2017

**RESOLUTION NO. 3176**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:**  
**ARLINE SALDAMARCO**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Nine Hundred Eighty Dollars (\$29,980.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Nine Thousand Nine Hundred Eighty Dollars (\$29,980.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Nine Thousand Nine Hundred Eighty Dollars (\$29,980.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Nine Hundred Eighty Dollars (\$29,980.00).

**Arline Saldamarco Backup**

Ms. Saldamarco’s property is located in the Town of Ashland, Greene County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,980.00. This system is for a three bedroom house. The major components for this system include, 1000 gallon H2O load septic tank, 85 lineal feet of 4” gravity piping, 33 lineal feet of forcemain, 51 cubic yards of absorption fill material, 90 cubic yards of random fill material, one effluent filter, three peat modules, tree removal, one cleanout and extensive site restoration. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$29,980.00.

**Voice Vote, carried unanimously**

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A motion to approve Resolution No. 3177 was made by Wayne Marshfield and seconded by Anthony Van Glad.

November 7, 2017

**RESOLUTION NO.3177**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
STEPHEN SAVIDGE**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Eight Thousand Six Hundred Fifty Dollars (\$28,650.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Eight Thousand Six Hundred Fifty Dollars (\$28,650.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Eight Thousand Six Hundred Fifty Dollars (\$28,650.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Eight Thousand Six Hundred Fifty Dollars (\$28,650.00).

**Stephen Savidge Backup**

Mr. Savidge’s property is located in the Town of Middletown, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$28,650.00. This system is for a four bedroom house. The major components for this system include, one 1250 gallon septic tank, 70 lineal feet of 4” gravity piping, one distribution box, 314 cubic yards of absorption fill material, 396 square feet of Eljen in-drain units, 13 cubic yards of C-33 sand, temporary access road and site restoration. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$28,650.00.

*Voice Vote, carried unanimously*

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**Septic Reimbursement Over \$25,000 – Alan Shevlo – Tab 13**

A motion to approve Resolution No. 3178 was made by James Sofranko and seconded by Richard Parete.

November 7, 2017

**RESOLUTION NO. 3178**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
ALAN SHEVLO**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Nine Hundred Dollars (\$29,900.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Nine Thousand Nine Hundred Dollars (\$29,900.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Nine Thousand Nine Hundred Dollars (\$29,900.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Nine Hundred Dollars (\$29,900.00).

**Alan Shevlo Backup**

Mr. Shevlo’s property is located in the Town of Woodstock, Ulster County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,900.00. This system is for a four bedroom house. The major components for this system include, one 1250 gallon septic tank,

one siphon chamber, 69 lineal feet of 4” gravity piping, one distribution box, 330 cubic yards of absorption fill material, 1100 square feet of absorption bed, tree removal and site restoration. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$29,900.00.

**Voice Vote, carried unanimously**

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**Septic Reimbursement Over \$25,000 – William Szucs – Tab 14**

A motion to approve Resolution No. 3179 was made by Wayne Marshfield and seconded by Anthony Van Glad.

November 7, 2017

**RESOLUTION NO. 3179**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE OVER \$25,000:  
WILLIAM SZUCS**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00); and

**WHEREAS**, the contractor’s quote for this system is more than Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the CWC staff have determined the contractor’s quote of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor’s quote of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Twenty-Nine Thousand Nine Hundred Seventy-Five Dollars (\$29,975.00).

**William Szucs Backup**

Mr. Szucs’s property is located in the Town of Colchester, Delaware County. Homeowner and CWC staff received a quote from a contractor in the amount of \$29,975.00. This system is for a three bedroom house. The major components for this system include, 1000 gallon septic tank, one siphom chamber, 100 lineal feet of 4” gravity piping, one distribution box, 394 cubic yards of absorption fill material, 225 lineal feet of absorption trench, 90 lineal feet of curtain drain, 45 lineal feet of curtain drain outlet piping, tree removal and site restoration. The quote does not exceed the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve reimbursement in an amount not to exceed \$29,975.00.

***Voice Vote, carried unanimously***

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**Septic Reimbursement Over \$25,000 – Additional Cost – Wendy Lorzing – Tab 15**

A motion to approve Resolution No. 3180 was made by James Sofranko and seconded by James Eisel.

November 7, 2017

**RESOLUTION NO. 3180**

**BOARD APPROVAL OF ADDITIONAL FUNDS FOR SEPTIC CONSTRUCTION  
OVER \$25,000:  
WENDY LORZING**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000.00) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, on February 28, 2006, by Resolution Number 966, the CWC Board approved reimbursement to in an amount not to exceed Thirty-Two Thousand Two Hundred Twenty-Eight Dollars and Ninety Cents (\$32,228.90).; and

**WHEREAS**, CWC staff has reviewed an additional construction invoice of costs incurred submitted by the homeowner for the septic system repair in the amount of Five Thousand Four Hundred Fifty Dollars and Eighty Cents (\$5,450.80); and

**WHEREAS**, the total contractor’s invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

**WHEREAS**, CWC staff have determined the total reasonable cost of the additional work according to CWC Schedule of Values to be Five Thousand Four Hundred Fifty Dollars and Eighty Cents (\$5,450.80); and

**WHEREAS**, CWC staff have determined that total of Thirty-Seven Thousand Six Hundred Seventy-Nine and Seventy Cents (\$37,679.70) is a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving total reimbursement of Thirty-Seven Thousand Six Hundred Seventy-Nine and Seventy Cents (\$37,679.70) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Thirty-Seven Thousand Six Hundred Seventy-Nine and Seventy Cents (\$37,679.70).

**Wendy Lorzing Backup**

Ms. Lorzing's property is located in the Town of Olive, Ulster County. CWC Board of Directors previously approved reimbursement for this project in 2006 at \$32,228.90. A second system serving a single bathroom was not connected during the replacement of the homes primary septic system. This second septic system has now failed and needs remediation. A reasonable and just cost for the additional work according to the CWC Schedule of Values is \$5,450.80. The Septic Committee recommends that the Board approves an additional reimbursement of \$5,450.80, for total reimbursement not to exceed \$37,679.70.

***Voice Vote, carried unanimously***

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**Septic Reimbursement Over \$25,000 – Additional Cost – Cindy Loucks – Tab 16**

A motion to approve Resolution No. 3181 was made by Wayne Marshfield and seconded by Anthony Van Glad.

November 7, 2017

**RESOLUTION NO. 3181**

**BOARD APPROVAL OF SEPTIC CONSTRUCTION ESTIMATE  
OVER \$25,000 – ADDITIONAL COSTS:  
CINDY LOUCKS**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, CWC staff previously approved Septic Program reimbursement for Cindy Loucks in the amount of Three Thousand Fifty-One Dollars (\$3,051.00); and

**WHEREAS**, CWC staff has reviewed a construction quote submitted by a contractor for the septic system repair in the amount of Twenty-Nine Thousand Nine Hundred Ninety-Five Dollars (\$29,995.00); and

**WHEREAS**, the contractor's quote for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

**WHEREAS**, the CWC staff have determined the contractor's quote of Twenty-Nine Thousand Nine Hundred Ninety-Five Dollars (\$29,995.00) to be a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving the contractor's quote of Twenty-Nine Thousand Nine Hundred Ninety-Five Dollars (\$29,995.00) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Thirty-Three Thousand Forty-Six Dollars (\$33,046.00).

**Cindy Loucks Backup**

Ms. Loucks's property is located in the Town of Jewett, Greene County. A 1,000 gallon septic tank was previously installed on an emergency basis at a cost of \$3,051.00. This cost was not included in the quote received from the contractor in the amount of \$29,995.00. The major components for this system include one siphon chamber, 80 lineal feet of 4" gravity piping, one distribution box, 355 cubic yards of absorption fill material, 300 lineal feet of absorption trench, 150 lineal feet of curtain drain, 60 lineal feet of curtain drain outlet piping, temporary access road, and extensive site restoration. The quote is within 10% of the CWC Schedule of Values. The Septic Committee recommends that the Board of Directors approve additional reimbursement for construction in an amount of \$29,995.00, with total reimbursement not to exceed \$33,046.00

**Voice Vote, carried unanimously**

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**Septic Reimbursement Over \$25,000 – Additional Cost – Galina Rechetniak – Tab 17**

A motion to approve Resolution No. 3182 was made by Thomas Hynes and seconded by Wayne Marshfield.

November 7, 2017

**RESOLUTION NO. 3182**

**BOARD APPROVAL OF ADDITIONAL FUNDS FOR SEPTIC CONSTRUCTION  
OVER \$25,000:  
GALINA RECHETNIAK**

**WHEREAS**, pursuant to the Watershed Memorandum of Agreement and the Septic System Rehabilitation and Replacement Program Contracts with New York City Department of Environmental Protection, the Catskill Watershed Corporation (“CWC”) shall act as program manager for the Septic Program and implement the Septic Program consistent with the terms of said contracts; and

**WHEREAS**, pursuant to section 2:01:09 of the CWC Septic Rehabilitation and Replacement Program Rules Article 2A, if the total amount requested for reimbursement is more than Twenty-Five Thousand Dollars (\$25,000.00) CWC staff shall forward the design with recommendation to the CWC Board for approval; and

**WHEREAS**, on January 1, 2017, by Resolution Number 2989, the CWC Board approved reimbursement to Galina Rechetniak in an amount not to exceed Twenty-Eight Thousand Eight Hundred Twenty-Four Dollars and Fifty Cents (\$28,824.50); and

**WHEREAS**, CWC staff has reviewed an additional construction invoice of costs incurred submitted by the homeowner for the septic system repair in the amount of Two Thousand Four Hundred Seventy-Five Dollars (\$2,475.00); and

**WHEREAS**, the total contractor’s invoices for this system is more than Twenty-Five Thousand Dollars (\$25,000.00); and

**WHEREAS**, CWC staff have determined the total reasonable cost of the additional work according to CWC Schedule of Values to be Two Thousand Four Hundred Seventy-Five Dollars (\$2,475.00); and

**WHEREAS**, CWC staff have determined that Thirty-One Thousand Two Hundred Ninety-Nine Dollars and Fifty Cents (\$31,299.50) is a reasonable cost for this system in accordance with our schedule of values; and

**WHEREAS**, the Septic Committee has reviewed the documentation and recommend approving total reimbursement of Thirty-One Thousand Two Hundred Ninety-Nine Dollars and Fifty Cents (\$31,299.50) as it is in substantial agreement with our schedule of values.

**NOW, THEREFORE LET IT BE RESOLVED**, that the CWC Board of Directors approves the eligible cost of this system for reimbursement to be the total not-to-exceed amount of Thirty-One Thousand Two Hundred Ninety-Nine Dollars and Fifty Cents (\$31,299.50).

**Galina Rechetniak Backup**

Ms. Rechetniak’s property is located in the Town of Windham, Greene County. CWC Board of Directors previously approved reimbursement for this project at \$28,824.50. During construction three unknown concrete ring jet and cesspools were uncovered. The engineer directed the contractor to have the cesspools pumped out collapsed and filled with gravel. A reasonable and

just cost for the additional work according to the CWC Schedule of Values is \$2,475.00. The Septic Committee recommends that the Board approves an additional reimbursement of \$2,475.00, for total reimbursement not to exceed \$31,299.50.

**Voice Vote, carried unanimously**

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**Septic Program Appeal – Omar Bather – Tab 18**

Tab 18 was not acted upon.

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**Future Stormwater – Columbus Midtown Properties, LLC – Tab 19**

A motion to approve Resolution No. 3183 was made by James Eisel and seconded by Wayne Marshfield.

November 7, 2017

**RESOLUTION NO. 3183**

**BOARD REVIEW OF FUTURE STORMWATER PROGRAM APPLICATION FOR  
COLUMBUS MIDTOWN PROPERTIES, LLC  
STORMWATER CONTROLS**

**WHEREAS**, the 1997 New York City Watershed Memorandum of Agreement (“Watershed MOA”) paragraph 128 (“Future Stormwater Program”) directs the Catskill Watershed Corporation (“CWC”) to establish a program to pay for the reasonable and proper cost to design, implement, permit, construct and maintain new stormwater measures pursuant to stormwater pollution prevention plans required by the 18-39(b)(3) and 18-39(e) of the watershed regulations; and

**WHEREAS**, Section 145(ii) of the Watershed MOA and the West of Hudson Future Stormwater Program Rules provides for payment of eligible project costs required solely by the New York City Department of Environmental Protection (“NYCDEP”) and not otherwise required by State or federal law; and

**WHEREAS**, the Columbus Midtown, LLC has applied for funding of eligible project costs in the amount of Eighty-Nine Thousand Four Hundred Fifteen Dollars and Eighty-Five Cents (\$89,415.85) for design and construction of new stormwater controls related to the construction of the new Dollar General store in the Hamlet of Grand Gorge; and

**WHEREAS**, the CWC share of stormwater funding is 100% of the eligible costs for this project because Columbus Midtown, LLC is a large business under Watershed MOA Paragraph 145; and



**WHEREAS**, the Future Stormwater Program Rules require that the CWC Board of Directors shall review and approve each application, with attached documentation and staff recommendations; and

**WHEREAS**, CWC staff recommended reimbursement of eligible stormwater costs for a total not-to-exceed amount of Eighty-Nine Thousand Four Hundred Fifteen Dollars and Eighty-Five Cents (\$89,415.85); and

**WHEREAS**, the CWC Wastewater/Stormwater Committee recommended that the application be approved by the CWC Board of Directors.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the CWC Board of Directors has reviewed the attached application, staff recommendation and supporting documentation and approves payment of Eighty-Nine Thousand Four Hundred Fifteen Dollars and Eighty-Five Cents (\$89,415.85).

**NOW, THEREFORE BE IT FURTHER RESOLVED**, approval of funding by the CWC Board of Directors constitutes a preliminary decision under the 1997 Watershed Memorandum of Agreement and the decision will become final without any further action by the CWC Board of Directors unless an objection is timely filed with the Watershed Protection and Partnership Council.

**CWC Future Stormwater Program Application – Columbus Midtown Properties, Town of Roxbury, Hamlet of Grand Gorge, Delaware County, New York**

Columbus Midtown Properties, LLC build the Dollar General in the Hamlet of Grand Gorge on State Route 23, Delaware County. The applicant was required to design and construct new stormwater control measures to control stormwater runoff from the new building and parking lot.

The applicant was required to comply with the Watershed Rules and Regulations enforced by the NYCDEP. The NYCDEP Stormwater Pollution Prevention Plan (SWPPP) approval was issued on February 3, 2017.

CWC staff recommended reimbursement of eligible stormwater costs to the CWC Wastewater/Stormwater Committee. The CWC Wastewater/Stormwater Committee recommends reimbursement of \$89,415.85 to Columbus Midtown Properties, LLC for its SWPPP costs solely attributable to the Watershed Regulations and not otherwise required by State or federal law.

**Voice Vote, carried unanimously**

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**Future Stormwater – Town of Denning (Parking Lot) – Additional Funds – Tab 20**

A motion to approve Resolution No. 3184 was made by Martin Donnelly and seconded by James Sofranko.

November 7, 2017

**RESOLUTION NO. 3184**

**BOARD REVIEW OF ADDITIONAL FUNDING FOR THE**  
**TOWN OF DENNING (PARKING LOT)**  
**FUTURE STORMWATER PROJECT**

**WHEREAS**, the 1997 New York City Watershed Memorandum of Agreement (Watershed MOA) paragraph 128 directs the Catskill Watershed Corporation (CWC) to establish a program to pay for the reasonable and proper cost to design, implement, permit, construct and maintain new stormwater measures pursuant to stormwater pollution prevention plans solely required by the 18-39(b)(3) and 18-39(e) of the watershed regulations and not otherwise required by State or federal law; and

**WHEREAS**, on September 2, 2014 and on July 5, 2017, by Resolution Numbers 2556 & 3109, respectively the CWC Board of Directors approved an application by Town of Denning for funding of eligible design costs in the not-to-exceed amount of Thirty-Nine Thousand Three Hundred Ninety-Eight Dollars (\$39,398.00); and

**WHEREAS**, the Town of Denning has requested additional funding in an amount not to exceed One Thousand One Hundred Eighty-Five Dollars (\$1,185.00) for additional engineering services provided that were not anticipated in the original estimate as described in attachment A; and

**WHEREAS**, the Program Rules require that the CWC Board shall review and approve each application, with attached documentation and staff recommendations; and

**WHEREAS**, upon review of the information and staff recommendation, the CWC Wastewater/Stormwater Committee recommends that the CWC Board of Directors approve an amended not-to-exceed amount of One Thousand One Hundred Eighty-Five Dollars (\$1,185.00) for the Town of Denning Future Stormwater Project.

**NOW, THEREFORE, LET IT BE RESOLVED**, that the CWC Board of Directors has reviewed the attached application, staff recommendation and supporting documentation and approves additional funding in the amount of One Thousand One Hundred Eighty-Five Dollars (\$1,185.00) for construction of the Town of Denning Parking Lot project, for a total project amount not to exceed Forty Thousand Five Hundred Eighty-Three Dollars (\$40,583.00).

**CWC Future Stormwater Controls Program - Town of Denning – Town Hall Parking Lot**

The Town of Denning is paving the Town Hall parking lot in Claryville, Ulster County. The disturbance is less than 1 acre, within 100 feet of a watercourse, and in the designated hamlet of Claryville. Due to the small size of the project, no State stormwater requirements are applicable. Due to the distance from a watercourse, the Watershed Regulations require the Town to complete a stormwater pollution prevention plan.

The CWC Board previously approved design funding for the project. For the construction costs, The Town requested to submit vouchers to CWC for payment as the project progresses. Per the CWC Future Stormwater Program Rules, a retainage will be held until Construction Acceptance is received from NYCDEP. For municipal applicants, CWC pays for 100% of eligible stormwater costs.

The engineer provided additional services beyond his original estimate for the construction services as described in attachment A.

CWC Stormwater/Wastewater Committee recommends additional funding approval on the following costs:

|                                 |            |
|---------------------------------|------------|
| Total Eligible Additional Costs | \$1,185.00 |
|---------------------------------|------------|

**Voice Vote, carried unanimously**

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**Stormwater Retrofit – Village of Delhi – Tab 21**

A motion to approve Resolution No. 3185 was made by Wayne Marshfield and seconded by James Eisel.

November 7, 2017

**RESOLUTION NO. 3185**

**BOARD REVIEW OF STORMWATER RETROFIT PROGRAM APPLICATION  
FOR VILLAGE OF DELHI STREET SWEEPER II**

**WHEREAS**, Paragraph 125 of the 1997 New York City Watershed Memorandum of Agreement (“MOA”) directs the Catskill Watershed Corporation (“CWC”) to establish a program to pay the costs to design, permit, maintain, implement and construct Stormwater Best Management Practices (BMP’s) to address existing stormwater runoff in concentrated areas of impervious surface in West of Hudson Watershed to the extent such BMP’s are necessary to correct or reduce existing erosion and/or pollutant loading; and

**WHEREAS**, by Resolution Number 265, the CWC Board of Directors established the Stormwater Retrofits Program (Program) Rules that provides for payment of eligible project costs; and

**WHEREAS**, as a further condition of the 2007 FAD and pursuant to the 2010 Water Supply Permit, DEP agreed to provide additional funding to the Stormwater Retrofit Program for the second five years (2012-2017) of the 2007 FAD (“2007 FAD Part II”); and

**WHEREAS**, by Resolution Number 2241, the CWC Board of Directors approved the Stormwater Retrofit II Program as a continuation of the Stormwater Retrofit Program created pursuant to Paragraph 125 of the Watershed MOA, the 2002 and 2007 FADs; and

**WHEREAS**, pursuant to the 2007 FAD Part II, CWC shall continue to implement the Stormwater Retrofit I Program, including the Community-Wide Stormwater Infrastructure Assessment and Planning Program; and

**WHEREAS**, pursuant to the CWC Program rules as adopted by the CWC Board of Directors, the CWC staff and NYCDEP staff must evaluate grant requests and issue funding

recommendations to the CWC Wastewater Committee, which shall issue recommendations to the CWC Board of Directors; and

**WHEREAS**, on September 5, 2017, the Village of Delhi submitted an application requesting funding to replace the existing street sweeper in an amount not to exceed Two Hundred Twenty Thousand One Hundred Seventy-Four Dollars (\$220,174.00); and

**WHEREAS**, the Village of Delhi must enter into or continue their inter-municipal agreements with surrounding municipalities agreeing that the street sweeper be made available for use in those communities; and

**WHEREAS**, upon review of that information and staff recommendation, the CWC Wastewater/Stormwater Committee recommend that the CWC Board of Directors approve a total not to exceed amount of Two Hundred Twenty Thousand One Hundred Seventy-Four Dollars (\$220,174.00); and

**WHEREAS**, pursuant to the CWC Program Rules, the CWC Board of Directors has reviewed the attached recommendation and supporting documentation.

**NOW, THEREFORE, LET IT BE RESOLVED**, the CWC Board of Directors approves funding as per the attached funding limits not to exceed Two Hundred Twenty Thousand One Hundred Seventy-Four Dollars (\$220,174.00) for purchase of a street sweeper upon the condition that the Village of Delhi enter into or continue intermunicipal agreements with other Watershed towns or villages in Delaware County to provide for use of the street sweeper at cost (operator and fuel).

**NOW, THEREFORE BE IT FURTHER RESOLVED**, approval of grants by the CWC Board of Directors constitutes a preliminary decision under the 1997 Watershed Memorandum of Agreement and the decision will become final without any further action by the CWC Board of Directors unless an objection is timely filed with the Watershed Protection and Partnership Council.

**Stormwater Retrofit Program  
Village of Delhi  
Street Sweeper II Funding**

On September 5, 2017 the Village of Delhi submitted a Stormwater Retrofit application requesting funding for a new street sweeper. This 2018 Elgin “Crosswind” street sweeper has the ability to sweep, collect, and vacuum fine particulate matter from impervious surfaces such as streets and vacuum capabilities to remove sediment from catch basins.

The total cost for the street sweeper is \$254,174.00. The Village has been given a trade in value for the current sweeper of \$34,000.00. That sweeper was purchased in 2008 with a Stormwater Retrofit grant from CWC and is at the end of its useful life. Therefore, the Village of Delhi has requested \$220,174.00 in funding.

The CWC Wastewater/Stormwater Committee recommend that the CWC Board of Directors approve Stormwater Retrofit funding for a street sweeper for the Village of Delhi in an amount not to exceed \$220,174.00. As a condition of funding, the Village will be required to enter into

or continue municipal agreements with other watershed towns in Delaware County to provide for use of the sweeper at cost (operator and fuel).

**Voice Vote, carried unanimously**

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**2017 CWC Third Vice- President – Tab 22**

A motion to approve Resolution No. 3186 was made by Tina Mole and seconded by Richard Parete.

November 7, 2017

**RESOLUTION NO. 3186**

**ESTABLISHMENT OF OFFICER OF CWC  
THIRD VICE-PRESIDENT**

**WHEREAS**, the Catskill Watershed Corporation (CWC) Board Policies and Procedures are necessary for the orderly conduct of the corporation and its business affairs; and

**WHEREAS**, by Resolution 3028, the CWC Board of Directors appointed officers of the Board, including President, Vice-President, Second Vice-President, Treasurer, and Secretary; and

**WHEREAS**, the Board of Directors may appoint an Subordinate Officer to have authority and perform such duties as prescribed by the Board of Directors; and

**WHEREAS**, in order to provide for available and timely signature of checks, including checks where advance notice may not be possible, CWC Finance Committee recommend that CWC Board create the position of third vice-president to add an additional authorized check signor, and that the director appointed to such position reside or be employed in a town at or near CWC's offices; and

**WHEREAS**, the Finance Committee further recommended Mr. Thomas Hynes be elected as Third Vice-President.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors establishes the position of Third Vice-President with all the rights and responsibilities of the position of Vice-President under CWC By-Laws.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Board of Directors approves the amendment to CWC Fiscal Policies and Procedures and provided in Attachment A.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the Board of Directors elects Thomas Hynes, Supervisor of the Town of Roxbury, as Third Vice-President.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that Mr. Thomas Hynes shall serve and carry over until the 2018 Annual Meeting of Member Towns.

ATTACHMENT A

Underline is proposed addition

**CWC Fiscal Policies and Procedures**

***3-2.07 Endorsement Requirements for Corporation Checks***

- A. Two authorized officials, each of whom is independent of the control of the other person, will sign all checks by the Corporation.

| <u>Official Title</u>                            | <u>Maximum Check-Signing Threshold</u> |
|--------------------------------------------------|----------------------------------------|
| Executive Director.....                          | All                                    |
| President.....                                   | All                                    |
| Treasurer.....                                   | All                                    |
| 1 <sup>st</sup> Vice President .....             | All                                    |
| 2 <sup>nd</sup> Vice President .....             | All                                    |
| <b><u>3<sup>rd</sup> Vice President.....</u></b> | <b>All</b>                             |

- B. The practice of pre-signing blank checks is a specific violation of the Corporation's internal control structure and is prohibited.

**Voice Vote, carried unanimously**

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**2018 Executive Directors' Salary – Tab 23**

A motion to approve Resolution No. 3187 was made by James Eisel and seconded by James Sofranko.

November 7, 2017

**RESOLUTION NO. 3187**

**EXECUTIVE DIRECTOR COMPENSATION**

**WHEREAS**, pursuant to the Catskill Watershed Corporation (CWC) Personnel Policies and Procedures, Article 3, the CWC Board of Directors is responsible for hiring the Executive Director; and

**WHEREAS**, the CWC Policy Committee recommends that the CWC Board of Directors set the salary of the current Executive Director be increased by Three Percent (3%) to One Hundred Ten Thousand Six Hundred Eighty-Nine Dollars (\$110,689.00) annually and further recommends that said salary take effect beginning on January 1, 2018.

**NOW THEREFORE BE IT RESOLVED**, that the CWC Board of Directors directs the CWC Executive Director and CWC Finance Director to set the salary of the current CWC Executive Director at One Hundred Ten Thousand Six Hundred Eighty-Nine Dollars (\$110,689.00) per annum to be paid in bi-weekly increments pursuant to CWC Personnel Policies and Procedures and that said salary is to take effect beginning on January 1, 2018.

***Voice Vote, carried unanimously***

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**2018 Closing Counsel – Tab 24**

A motion to approve Resolution No. 3188 was made by Richard Parete and seconded by James Eisel.

November 7, 2017

**RESOLUTION NO. 3188**  
**CWC CLOSING COUNSEL**

**WHEREAS**, the Catskill Watershed Corporation (CWC), pursuant to the 1997 New York City Watershed Memorandum of Agreement, administers the Catskill Fund for the Future (CFF) to provide funding for qualified economic development projects within West of Hudson Watershed towns; and

**WHEREAS**, since 1997, the Environmental Facilities Corporation (EFC) has provided representation of CWC in the closing of CFF loans, including drafting and ensuring proper execution of all necessary documents; and

**WHEREAS**, EFC services under the CFF Program Agreement between CWC, EFC and NYCDEP terminated on April 12, 2012; and

**WHEREAS**, after issuance of a Request for Proposal and review of responses, by Resolution Number 1795, CWC Board of Directors approved the retention of Hodgson Russ LLP to provide representation of CWC for closings of CFF Loans for the remainder of the year 2012; and

**WHEREAS**, by Resolution Numbers 2225, 2415, 2623, 2785 and 2962 CWC Board of Directors approved the retention of Hodgson Russ LLP to provide representation of CWC for closings of CFF Loans for the years 2013, 2014, 2015, 2016 and 2017 consecutively; and

**WHEREAS**, the CWC Economic Development Committee recommend the CWC Board of Directors authorize the President and/or Executive Director to execute an agreement with Hodgson Russ, LLC in an amount not to exceed Seventy Thousand Dollars (\$70,000.00) at the rates specified in Schedule A attached hereto, unchanged from 2013, to provide representation of CWC for closings of CFF loans.

**NOW THEREFORE BE IT RESOLVED**, that the CWC Board of Directors authorize the President and/or Executive Director to execute an agreement with Hodgson Russ LLP in an amount not to exceed Seventy Thousand Dollars (\$70,000.00) at the rates provided in Schedule A attached hereto, to provide representation of CWC for closings of CFF loans.

***Voice Vote, carried unanimously***

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**2018 SBDC Counselor – Tab 25**

A motion to approve Resolution No. 3189 was made by James Sofranko and seconded by Richard Parete.

November 7, 2017

**RESOLUTION NO. 3189**

**AUTHORIZATION FOR CWC TO PROVIDE PARTIAL FUNDING FOR A FULL-TIME SMALL BUSINESS DEVELOPMENT CENTER COUNSELOR**

**WHEREAS**, the Catskill Watershed Corporation (“CWC”) is a not for profit corporation whose purpose as described in its Certificate of Incorporation is, in part, the public purpose of “relieving and reducing adult unemployment, promoting and providing for additional and maximum adult employment, bettering and maintaining adult job opportunities, instructing or training individuals to improve or develop their capabilities for such jobs”; and

**WHEREAS**, the 1997 Watershed Memorandum of Agreement (“MOA”) recognized that “the goals of drinking water protection and economic vitality within the watershed communities are not inconsistent”; and

**WHEREAS**, a need for business plan development, management consultation, business training seminars, workshops; conferences and targeted research in support of small business concerns is an identified need within the West of Hudson Watershed (“WOH”); and

**WHEREAS**, the Small Business Development Center (SBDC) is a network of host institutions which contributes to stability and economic growth by providing management consultation; business training seminars; workshops; conferences and targeted research in support of small business concerns; and

**WHEREAS**, pursuant to Resolution Number 278, on July 27, 1999 the CWC Board of Directors approved the authorization for CWC to act as an Outreach Center of the Mid- Hudson Regional SBDC Program; and

**WHEREAS**, pursuant to Resolution Number 468, on November 27, 2001 the CWC Board of Directors, approved matching funding for a full time counselor in the amount of Thirty-Two Thousand Dollars (\$32,000.00); and

**WHEREAS**, pursuant to Resolution Number 592, on May 27, 2003, Resolution Number 753, on September 28, 2004 the CWC Board of Directors, approved matching funding for a full time counselor in the amount of Thirty-Five Thousand Dollars (\$35,000.00); and

**WHEREAS**, thereafter on an annual basis and pursuant to Resolution Numbers 903, 1064, 1214, 1487, 1697, 1890, 2026, 2226, 2452, 2625, 2817 and 2963 the CWC Board of Directors approved matching funding for a full time counselor in the amount of Forty Thousand Dollars (\$40,000.00); and



**WHEREAS**, the Economic Development Committee recommends that CWC enter into a one year contract with Ulster County Community College to provide Forty-Five Thousand Dollars (\$45,000.00) in matching funds for 2018 provided that the SBDC counselor is a full-time counselor whose territory includes the WOH.

**NOW, THEREFORE BE IT RESOLVED**, the CWC Board authorizes the President and/or the Executive Director to execute a contract for Forty-Five Thousand Dollars (\$45,000.00) with Ulster County Community College to partially fund the personnel costs of a full-time counselor whose territory includes the WOH.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, approval of this resolution by the Board constitutes a preliminary decision under the MOA. The decision will become final without any further action by the Board unless an objection is timely filed with the Watershed Protection and Partnership Council.

**Voice Vote, carried unanimously**

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A motion to enter into Executive Session with Alan L. Rosa, Timothy Cox, Jason Merwin, Lynn Kavanagh, Phil Sireci, and Michael Meyer to discuss CFF delinquent loans and new loan applicant financials was made by Martin Donnelly and seconded by Richard Parete.

**Voice Vote, carried unanimously**

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A motion to resume the regular meeting was made by Thomas Hynes and seconded by James Sofranko.

**Voice Vote, carried unanimously**

**CFF Loan – Sunflower Market, Inc. – Tab 26**

Tab 26 was not acted upon.

A motion to waive Rule 14 for a resolution was made Thomas Snow and seconded by James Eisel. Voice vote, carried unanimously.

**Handout Resolution - Approval of BP Visions INC. Business Loan**

A motion to approve Resolution No. 3190 was made by James Eisel and seconded by Thomas Hynes.

November 7, 2017

**RESOLUTION NO. 3190**

**APPROVAL OF BP VISIONS INC.**  
**BUSINESS LOAN**

**WHEREAS**, the Catskill Watershed Corporation (CWC) established the REDI-Fund Loan Program for the purpose of providing low-interest loans to qualified economic- development projects in the West-of-Hudson Watershed to be administered by the CWC in accordance with the Catskill Fund for the Future (CFF) Program Rules; and

**WHEREAS**, BP Visions Inc. has applied for a Sixty-Three Thousand Nine Hundred Twenty-Five Dollars (\$63,925.00) loan for a term of ten (10) years, at a rate of four percent (4.00%), adjustable every five years to the CWC rate in effect at that time; to be amortized in equal monthly payments, such that the outstanding principal is fully paid on the last payment date; to be used for eligible refinancing of their existing CWC loan, as well as satisfy their existing mortgage on the business property located at 816 Main Street in the Village of Margaretville; and

**WHEREAS**, pursuant to the CFF Program Rules, the CWC Staff has reviewed a completed CWC Loan Application for BP Visions Inc.; and

**WHEREAS**, pursuant to the CFF Program Rules, the CWC Loan Committee has reviewed an underwriting report for BP Visions Inc.; and

**WHEREAS**, the CWC Loan Committee has recommended approval of the CWC Loan Application from BP Visions Inc;

**WHEREAS**, CWC staff recommends the CWC Board waive the requirement for a participating lender pursuant to CFF Program Rules section 1:05:02 because only a first position would adequately protect the interests of CWC.; and

**WHEREAS**, the CWC Staff has reviewed and processed this application and submitted a loan application report to the CWC Board of Directors, attached hereto; and

**WHEREAS**, the Executive Director, pursuant to the CFF Program Rules, has evaluated and determined that this loan meets the criteria for a qualified economic-development project, said recommendation is attached hereto and made a part hereof; and

**WHEREAS**, pursuant to the CFF Program Contract, a condition of CFF Loans (and Grants) is that the recipient shall comply with all applicable provisions of the New York City Watershed Regulations, as well as other applicable laws, rules and regulations; and

**WHEREAS**, prior to closing on this loan, all applicable approvals will have been received by the applicant; and

**WHEREAS**, pursuant to the CFF Program Rules, only the CWC Board of Directors may make an award from the CFF to an applicant.

**NOW, THEREFORE, BE IT RESOLVED**, the CWC Board of Directors determines that the BP Visions Inc. application meets the CWC CFF qualified economic-development criteria and approves of the Loan Application, in the amount of Sixty-Three Thousand, Nine Hundred

Twenty-Five Dollars (\$63,925.00) for a term of ten (10) years, at a rate of four percent (4.00%), adjustable every five years to the CWC rate in effect at that time; to be amortized in equal monthly payments, such that the outstanding principal is fully paid on the last payment date and waives the requirement for a participating lender pursuant to CFF Program Rules section 1:05:02 because only a first position would adequately protect the interests of CWC.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the CWC Staff is authorized and directed to issue a commitment letter informing the borrower of its intention to issue the loan subject to compliance with all applicable provisions of the New York City Watershed Regulations, as well as other applicable laws, rules and regulations; completion of the necessary documents; the right of objection; and CWC staff is directed to develop the Loan Agreement, Promissory Notes and other documentation necessary to effectuate this loan.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that upon said approval of loan documentation, CWC is authorized to close on said loan and CWC is further authorized to disburse proceeds thereof in accordance with the loan documents.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, approval of a Loan (or Grant) Application by the CWC Board of Directors constitutes a preliminary decision under the MOA. The decision will become final without any further action by the CWC Board of Directors, unless an objection is timely filed with the Watershed Protection and Partnership Council (WPPC).

### **QEDP Evaluation and CWC Staff Recommendation**

#### **Purpose: to review the CWC Loan Application of BP Visions Inc.**

The Executive Director of the CWC makes the following evaluation concerning a REDI- Fund Loan to BP Visions Inc., whose offices are located in the Village of Margaretville, N.Y. Evaluation is based on the Evaluation Criteria established in the Catskill Fund for the Future Program Rules, adopted on August 22, 2001 by the CWC Board of Directors.

1. Based on due inquiry to the NYS DEC, the NYC DEP and to the best of CWC's knowledge, the business located at 816 Main Street, Margaretville, N.Y. and known as BP Visions Inc. and currently owned and operated by Marylou Pratt and Florence Barra, is presently in compliance with all applicable environmental statutes and regulations.
2. Based on due inquiry to the NYS DEC, the NYC DEP and to the best of CWC's knowledge, the business located at 816 Main Street, Margaretville, N.Y. and known as BP Visions Inc. and currently owned by Marylou Pratt and Florence Barra, is not subject to any enforcement actions by any regulatory agency.
3. (a) To the best of CWC's knowledge, the business located at 816 Main Street in the Village of Margaretville, N.Y., is consistent with historic land-use patterns, available infrastructure and sensitivity to the need for water-quality protection.
  - (i) BP Visions Inc. will refinance its present CWC loan and satisfy its mortgage on the business property located at 816 Main Street, Margaretville, N.Y.
  - (ii) The project is located in the Village of Margaretville.
  - (iii) The project will utilize a municipal sewage system.
  - (iv) The project appears to present no threat to water quality.

- (v) The project appears to generate no materials with the potential to degrade water quality that are not pre-treated prior to release.
  - (vi) Based on NYC DEP, the project is not in the sixty (60)-day travel time.
  - (vii) There is no impact on Federal or State Wetlands.
- (b) The project maintains the character of the Village of Margaretville.
- (i) The project is consistent with current zoning.
  - (ii) The project is compatible with surrounding land uses.
  - (iii) The project will not generate excessive traffic.
  - (iv) The project as described is of such magnitude that it does not appear likely to promote secondary growth and therefore requires no additional review of land-use plans or infrastructure.
4. The project is consistent with the West-of-Hudson Economic-Development Study, which has been completed.
  5. Not applicable.

**Voice Vote, *carried unanimously***

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**VIII. Announcements from the Chair:**

**IX. Board Member Discussion:**

A motion to adjourn was made by Thomas Snow and seconded by Anthony Van Glad.

**Voice Vote, *carried unanimously***

**X. Adjournment: 1:50 p.m.**