



CWC Septic Rehabilitation and Repair Program

What to know before you enroll.

What to Expect From Your Septic Replacement Project

A septic replacement is a partnership between you, CWC, NYCDEP, your engineer and your contractor. CWC will guide you through the program and review eligible costs, but you are responsible for selecting and managing your engineer and contractor and helping keep your project moving.

YOUR PROJECT AT A GLANCE

1. ELIGIBILITY & ENROLLMENT

CWC determines your program eligibility and assists you with the application process.

2. ENGINEER & SYSTEM DESIGN

You select an engineer. Your engineer evaluates your property, performs necessary testing and prepares your replacement septic system design for NYCDEP review and approval.

3. CONTRACTOR & COST APPROVAL

Once your design is approved, you select a contractor and obtain a construction quote based on the approved design. Submit the quote to CWC for review and do not begin construction until costs have been approved.

4. CONSTRUCTION

Once approved, you coordinate construction with your contractor. You must notify CWC and NYCDEP at least 48 hours before construction begins.

5. COMPLETION & PAYMENT

Your engineer certifies that construction was completed according to the approved design. NYCDEP issues Construction Approval, and the required invoices and reimbursement documentation are submitted to CWC.

IMPORTANT THINGS TO KNOW

- Your project must be completed within 2 years of program sign-in.
- Project costs must follow CWC's current Schedule of Values. Costs above allowable amounts may not be eligible for reimbursement.
- Quotes over \$30,000 require CWC committee and board approval.
- If your initial quote is over \$35,000, you must obtain two additional quotes.
- NYCDEP must approve required testing, design and construction before CWC can make payment.
- Submit invoices and signed reimbursement forms promptly to help prevent payment delays.

SOME COSTS ARE NOT ELIGIBLE

These include off-site removal of materials, driveway restoration, restoration of disassembled property such as fences or decks, and work completed inside the home.

YOUR MOST IMPORTANT RESPONSIBILITY

Stay involved in your project. Manage communication with your engineer and contractor, provide required documentation, meet program deadlines and contact CWC if you have questions, concerns or changes during the project. Once you're enrolled, CWC will guide you through each stage with clear next steps, forms and reminders.

**Contact us
with any
questions!**

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